

NOTICE OF ELECTRONIC AVAILABILITY OF CASE FILE INFORMATION

The content of pleadings filed with the Office of the Clerk, whether filed electronically or conventionally, is available on the court's Internet website via WebPACER. Any subscriber to WebPACER will be able to read, download, store and print the full content of filed documents. The clerk's office will not make electronically available documents that have been sealed or otherwise restricted by court order.

You should not include certain types of sensitive information in any document filed with the court unless such inclusion is necessary and relevant to the case. You must remember that any other personal information not otherwise protected will be made available over the Internet via WebPACER. If sensitive information must be included, the following certain personal data and identifiers must be partially redacted from the pleading, whether it is filed conventionally or electronically: Social Security numbers, financial account numbers, dates of birth and the names of minor children. [See AK LBR 9004-1(e)]

In compliance with the E-Government Act of 2002, a party wishing to file a document containing the personal data identifiers specified above may file an unredacted document under seal. This document will be retained by the court as part of the record. The court may, however, still require the party to file a redacted copy for the public file. In addition, exercise caution when filing documents that contain the following:

- 1) Personal identifying number, such as driver's license number;
- 2) medical records, treatment and diagnosis;
- 3) employment history;
- 4) individual financial information; and
- 5) proprietary or trade secret information.

Counsel is strongly urged to share this notice with all clients so that an informed decision about the inclusion of certain materials may be made. If a redacted document is filed, it is the sole responsibility of counsel and the parties to be sure that all pleadings comply with the rules of this court requiring redaction of personal data identifiers. The clerk will not review each pleading for redaction.