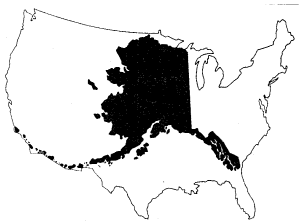

United States Bankruptcy Court
District of Alaska
605 West Fourth Avenue, Suite 138
Anchorage, Alaska 99501-2296
Phone: (907) 271-2655
Toll Free: (800) 859-8059
http://www.akb.uscourts.gov

Jan S. Ostrovsky
Clerk of Court

NOTICE TO INDIVIDUAL DEBTORS

This packet contains most of the documentation you need to file a chapter 7, chapter 11, chapter 12 *or* chapter 13 petition. If you file a chapter 11, 12 or 13 petition, you will also need to file a plan, which is not included as a form in this packet.

Forms B19A [Declaration and Signature of Non-Attorney Bankruptcy Petition Preparer] or B19B [Notice to Debtor by Non-Attorney Bankruptcy Petition Preparer] are only required if you pay someone else who is not an attorney to prepare your bankruptcy paperwork for you. If you fill out your own bankruptcy papers, you are NOT considered a bankruptcy petition preparer, and do not need to fill out these forms.

Additionally, there are three versions of Form 22. Form 22A is to be used if you file a chapter 7 petition; Form 22B if you file a chapter 11 petition, and Form 22C if you file a chapter 13 petition. Select the appropriate form once you have decided what kind of petition you will be filing.

Form B200, "Required Lists, Schedules, Statements and Fees," which is attached, is a helpful guideline for determining whether you have all your required paperwork for filing a bankruptcy petition. This form lists the required documents necessary to file under each chapter of the Bankruptcy Code. You will notice that some of the documents required (payment advices and certificate of credit counseling) are not bankruptcy court forms. You must gather these documents from your own records or from other sources.

THE STAFF IN THE CLERK'S OFFICE CANNOT GIVE YOU LEGAL ADVICE. IF YOU HAVE ANY QUESTIONS ABOUT FILING BANKRUPTCY, IT IS RECOMMENDED THAT YOU CONTACT AN EXPERIENCED BANKRUPTCY ATTORNEY.